

Stipendiatororganisasjonene i Norge

Board meeting

Date: 24.01.2022

Time: 17:00

Location: Zoom

Agenda

1. Meeting Structure
2. Transition Weekend Refunds
3. Board Platform
 - a. Discord
 - b. Teams
 - c. Email
 - d. WhatsApp
 - e. Other
4. Working Groups
 - a. Internal Meetings
 - b. Dates/Deliverables
 - c. Other
5. Scheduling
 - a. Board Meetings
 - b. Quarterly Meetings
6. Meldingsrunde / Message Round

Minutes

Present: Nicolas, Sanja, Anna, Friederike, Johanne, Siamak, Chris, Yauhen, Andrea

Absent: ----

Meeting start: 17:00

1. Meeting structure

With the goal of being efficient, the board resolves to start meetings at 17:00 sharp every time.

2. Transition weekend refunds

They can be submitted through Google Drive. The refunds might be a little delayed because Yauhen still does not have access to the bank account. Margret and Grace are meeting today, so he should be able to get access as soon as possible.

3. Board platform

Teams - Given the previous year's experience and Margret's remarks, this may not be the greatest option.

Discord – Due to the malfunctioning of the push notifications, it can be difficult to follow at times

WhatsApp – Everyone agrees that having it for instant messages would be great. Nicholas is going to start a WhatsApp group.

Slack – the message limit is 10.000, which should be plenty for our needs. On the other side, Yauhen has the information that as an NGO, we can apply for a free complete version which would be fantastic. Anna and Yauhen will create Slack, because they have the most experience with it, and the rest of us will be invited to join.

4. Working groups

a) Internal meetings

1st group [Internationalization] – Nicolas, Yauhen and Friederike

2nd group [Mental health/Covid] – Chris, Andrea and Sanja

3rd group [PhD day] – Johanne, Siamak and Anna

Johanne suggests that we form a working group on communication as well. ‘

b) Dates/Deliverables

All working groups should decide on their pipelines and deliverables, such as the PhD day itself for the PhD day working group. Following the board meeting today we will have breakout rooms for the working groups to hold their own meetings.

5. Scheduling

a) Board Meetings

Board meetings will be held on the last Monday of each month at 17:00. The next board meeting will take place on February 28th. We will decide on the board meeting calendar for the rest of the year in June.

b) Quarterly Meetings

If the quarterly meeting is held on the same day as the board meeting, the length of the two meetings combined becomes a problem (Andrea and Sanja report on the lengthy quarterly meetings in the past). Nonetheless, we need to set all the dates for the entire year in the first quarterly meeting, if possible (considering the number of people whose schedules should be aligned). The final decision is to hold the first quarterly meeting in February and then determine the rest of the year's dates. As a result, the first quarterly meeting will be held on February 28th at 18:00. Sanja will contact the local organizations to find out if the boards are elected, and when the elections will take place.

6. Rounds

Andrea

Website needs some changes. Andrea will use the photos that we have at our main organizations to update our information. Anyone who wants to use a different photo should send it to Andrea.

Anna

Anna says that the PhD day plans are a little stuck because they rely on local organizations, but she feels that the ideas generated at the transition meeting can be expanded.

Chris

Chris will participate in Samarbeidskonferansen digitally next Wednesday and he will report back at the following board meeting. He was given the dates for the UHR meetings until the summer.

Friederike

She obtained Eurodoc contacts today and will attempt to arrange a meeting with their president and vice president, as Margret and Bikal proposed. Nicolas offered to attend the meeting if needed.

Johanne

In terms of communication the current focus is on how to get hands on social networks and the most difficult one seems to be Twitter. After that it would be good to introduce members, create mission statements, and make people excited to follow us, while still being seen as accountable. Comments in the discussion on Johanne's suggestions go in favour of having an individual information template, being standardized, and having a set of goals presented for the entire board together. Nicolas also mentions that someone could contact KRONO on our behalf explaining what we are trying to do. The discussion will be continued on Slack regarding both the individual information, goals and KRONO. Johanne adds that another idea is to create a Reader's digest on Internationalization, condensing it in two minutes, which would be beneficial for all students, including the non-Norwegian speaking ones.

Sanja

Will upload minutes to the drive later this evening. Also, will ask local organizations when contacting them, about their social media accounts and communicators so that the communication team can get the information.

Siamak

expresses his support to Johanne about Twitter and asks Nicolas to send meeting invitations for the upcoming meetings. Nicolas promises to send them today or tomorrow during the day, and asks to be alarmed in case someone does not get them.

Yauhen

Is waiting for Grace. The crucial task for the next month is to secure sponsorship.

17:30

The working group meetings start. Nicolas adds that if anyone wants to come back and discuss the communication group is welcome to do so.